

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on April 17, 2018.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Daniel C. Jones, Finance Director & Treasurer Beth Wright, Fire Chief Tony Nichols, Police Chief Jason Taylor, Arts & Tourism Director Angelia Burgett, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting April 3, 2018; bills and payroll for the first half of April, 2018.

Bills & Payroll
first half of April, 2018

	<u>General Fund</u>		
Payroll		\$	254,934.80
Bills		\$	<u>214,755.14</u>
	Total	\$	469,689.94
	<u>Hotel Tax Administration</u>		
Payroll		\$	2,763.82
Bills		\$	<u>1,736.18</u>
	Total	\$	4,500.00
	<u>Insurance & Tort Jdg</u>		
Bills		\$	<u>42,589.28</u>
	Total	\$	42,589.28
	<u>Broadway East Bus Dist</u>		
Bills		\$	<u>4,552.22</u>
	Total	\$	4,552.22
	<u>Capital Project Fund</u>		
Bills		\$	<u>1,262.32</u>
	Total	\$	1,262.32
	<u>Water Fund</u>		
Payroll		\$	38,348.71
Bills		\$	<u>17,819.30</u>
	Total	\$	56,168.01
	<u>Sewer Fund</u>		

Payroll		\$	41,467.66
Bills		\$	<u>14,943.58</u>
	Total	\$	56,411.24
<u>Health Insurance Fund</u>			
Bills		\$	<u>145,851.45</u>
	Total	\$	145,851.45
<u>Motor Fuel Tax Fund</u>			
Bills		\$	<u>591.54</u>
	Total	\$	591.54

Mayor Gover declared the motion to approve consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Fire Engineer Bart Owen inquired whether the City would honor the arbitrator’s ruling on minimum staffing. Mayor Gover stated the Council was to consider in closed session.

Commissioner Hall congratulated Shift Captain Dennis Camfield on his retirement and presented him with a retirement plaque acknowledging his more than 28 years of service with the City.

NEW BUSINESS

Commissioner Owen seconded by Commissioner Graven moved to approve Council Decision Request 2018-1836, approving amendments to the budget for the fiscal year ending April 30, 2018.

Mayor Gover opened the floor for questions/comments/discussion. Treasurer & Director Wright stated the amendments included the additional vehicles purchased and tourism grants. Mayor Gover opened the floor for further questions with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Hall moved to adopt Special Ordinance No. 2018-1672, adopting the budget for the fiscal year that begins May 1, 2018 and ends April 30, 2019.

CITY OF MATTOON, ILLINOIS

SPECIAL ORDINANCE NO. 2018-1656

**AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF MATTOON
FOR THE FISCAL YEAR THAT BEGINS MAY 1, 2018 AND ENDS APRIL 30,
2019**

WHEREAS, the proposed budget was filed with the City Clerk and became available for public inspection on March 23, 2018; and

WHEREAS, notice of a public hearing to consider comments on the proposed budget was published in the *Mattoon Journal Gazette*; and

WHEREAS, a public hearing was held on April 03, 2018 at which hearing any taxpayer was given an opportunity to appear and be heard in favor of or against any of the proposed revenues and expenditures provided in the tentative budget; and

WHEREAS, after the public hearing the City Council adopted changes to the tentative budget as outlined in the final budget which is attached to this ordinance and marked as “Final Budget – April 18, 2018”; and,

WHEREAS, the process and procedures for the annual budget have been completed in accordance with provisions of Illinois Statutes 65 ILCS 5/8-2-9.1 through 65 ILCS 5/8-2-9.10 and City of Mattoon Ordinance No. 2002-5101.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. Estimates of revenues and expenditures shown in the attached budget, as amended, are hereby adopted as the budget for the City of Mattoon for the fiscal year that begins May 1, 2018 and ends April 30, 2019.

Section 2. The budget as it has been adopted is attached and incorporated herein by reference.

Section 3. This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

Section 4. This ordinance shall be effective upon its approval as provided by law.

Upon motion by Commissioner Owen, seconded by Commissioner Hall, adopted this 17th day of April, 2018.

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 17th day of April, 2018.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on April 17, 2018.

Mayor Gover opened the floor for questions/comments/discussion.

Treasurer & Director Wright announced the proposed budget version on the web did not include the Library's budget.

Commissioner Owen seconded by Commissioner Graven moved to move to amend the FY19 proposed budget to include the proposed budget 2019 for the Public Library.

Mayor Gover opened the floor for questions/comments with no response.

Mayor Gover declared the motion to amend the FY19 proposed budget carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Cox moved to adopt Resolution No. 2018-3015, prescribing contributions required of Employees and Retirees who elect to participate in the group Health, group Medicare, and Life insurance plan of the municipality.

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2018-3015

**A RESOLUTION ESTABLISHING CONTRIBUTIONS REQUIRED OF EMPLOYEES AND
RETIREES WHO ELECT TO PARTICIPATE IN THE CITY OF MATTOON'S GROUP
HEALTH, DENTAL AND LIFE INSURANCE PLANS**

WHEREAS, the City of Mattoon is subject to three collective bargaining agreements and two of which prescribe that employees shall pay 20% of the cost of the health insurance plan by payroll deduction beginning with the first paycheck of May after the costs for the preceding calendar year are disclosed by the Employer’s health insurance administrator; and

WHEREAS, actual costs for stop loss insurance, fees, medical, prescription and dental claim expenditures for calendar year 2017 were \$905.06 per month for single coverage and \$1,308.61 per month for family coverage, as reported by Aetna (City Plan and Group Medicare Plan) and Delta Dental of Illinois, the Employer’s health and dental insurance plan administrators; and

WHEREAS, State statutes do not presently require a municipality to pay any portion of the cost of post-employment benefits for retired employees and the City reserves the right to make changes to the rates; and

WHEREAS, the City began to require retired employees, whose pensions are more than \$1,625 per month, to contribute a higher share of the cost of the health insurance plan by Resolution 2004-2548 adopted April 6, 2004; and

WHEREAS, group life insurance will be provided by Dearborn National for a two-year term effective May 1, 2017; and

WHEREAS, the time is now appropriate to prescribe contributions required of employees and retirees for the health and life insurance plans for the 2018/2019 fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS, as follows:

Section 1. The following tables prescribe contributions required of eligible employees and retirees who elect to participate in the City of Mattoon’s group health insurance plan.

Eligible Employees and Retirees Whose Pensions Are Less Than \$1,625 Per Month

	Total Monthly Cost	Employer Share 80%	Employee Share 20%
Single Coverage	\$ 905.06	\$724.03	\$ 181.02
Family Coverage	\$1,308.61	\$1,046.89	\$ 261.72

Eligible Retirees Whose Pensions Are More Than \$1,625 Per Month

	Total Monthly Cost	Employer Share 62.5%	Retiree Share 37.5%
Single Coverage	\$ 905.06	\$565.66	\$ 339.40
Family Coverage	\$1,308.61	\$817.88	\$ 490.73

Section 2. Retirees, who are currently enrolled, may participate in the City of Mattoon’s group term life insurance plan by monthly withholdings from pensions, whether such retiree is paid by the Illinois Municipal Retirement Fund, the Firefighters Pension Fund or the Police Pension Fund. The retiree contribution for \$10,000 life insurance shall be \$19.64 per month for retirees under 70. For retirees age 70 or over, the retiree contribution for \$5,000 life insurance shall be \$9.82 per month.

Polydyne for	Cationic Polymer	@	\$0.4850 /pound
Brenntag for	Chlorine	@	\$0.2450 /pound
Univar for	Fluoride	@	\$0.3200 /pound
Hawkins for	Permanganate	@	\$0.8650 /pound; and
Hawkins for	Phosphate Blend	@	\$0.4900 /pound.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to adopt Resolution No. 2018-3016, approving Change Order #1 in the amount of \$7,000 for the design fees associated with the Marshall Avenue Project from 9th Street to 14th Street; and authorizing the mayor to sign the Preliminary Engineering Services Agreement for Motor Fuel Tax Funds Addendum #1 with Upchurch & Associates. (14-00266-02-PV)

CITY OF MATTOON, ILLINOIS

RESOLUTION NO. 2018-3016



**Illinois Department
of Transportation**

**Resolution for Improvement by
Municipality Under the Illinois
Highway Code**

BE IT RESOLVED, by the City Council of the _____ Council or President and Board of Trustees
City _____ of Mattoon Illinois
City, Town or Village

that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
Marshall Ave	FAU-7676	9 th Street	14th Street

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of Preliminary Environmental Site Assessment

For the Marshall Avenue Reconstruction Project from 9th Street to 14th Street.

_____ and shall be constructed 30' (face-to-face) wide
and be designated as Section 14-00266-02-PV

2. That there is hereby appropriated the (additional Yes No) Seven Thousand
and 00 cents Dollars \$7,000.00) for the
improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by contract ; and,
Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the district office of the Department of Transportation.

Approved	I, <u>Susan J. O'Brien</u> Clerk in and for the City _____ of <u>Mattoon</u>
Date	City, Town or County of <u>Coles</u> , hereby certify the
Department of Transportation	foregoing to be a true, perfect and complete copy of a resolution adopted by the <u>City Council</u> Council or President and Board of Trustees at a meeting on <u>April 17, 2018</u>
Regional Engineer	Date IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this <u>17th</u> day of <u>April, 2018</u> (SEAL) <u>/s/ Susan J. O'Brien</u> City Clerk

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Cox moved to adopt Ordinance No. 2018-5405, amending Section 35.01 Fees & Charges of the municipal code to update the Schedule of Fees charged by the municipality for liquor licenses, fireworks vendors, and cemetery niches.

CITY OF MATTOON, ILLINOIS

ORDINANCE NO. 2018-5405

**AN ORDINANCE AMENDING THE FEES SCHEDULE
OF THE MUNICIPAL CODE**

WHEREAS, the City of Mattoon periodically reviews the fees charged by the City, and

WHEREAS, the City of Mattoon has determined the following charges need to be updated due to enhancements made to services and facilities offered.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MATTOON, ILLINOIS;

Section 1. Recitals. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

Section 2. Amendments. §35.01 (A) is amended as follows:

§ 35.01 FEES AND CHARGES.

The following lists fees and charges and other information related to permits and licenses required by the city.

(A) *Liquor control.*

Class of License	Fee
A	\$1,500
Initial/new license holder fee	\$5,000
B-1	\$1,300
Initial/new license holder fee	\$5,000
B-2	\$1,500
C	\$500
D-1	\$800
D-2	\$1,000

Initial/new license holder fee	\$2,500
Brewery License	\$1,400
Winery License	\$1,400
R	\$1,500
T-2, T-3	\$100/day
Caterer	\$500
Outdoor cafe	\$100

Section 3. Amendments. §35.01 (G) (26) is established as follows:

(26) Fireworks Vendors each Fireworks Vendor shall pay a vendor fee of \$2,500 per location.

Section 4. Amendments. §35.01 (H)(2)(e) Recreation and Cemetery is amended as follows:

(e) Charge for purchase of and placing ashes into an opening in the cremation niche shall be \$650.

Section 5. This ordinance shall be in full force and effect as of May 1, 2018 and upon its publication and approval as provided by law. The Clerk is hereby directed to publish this Ordinance in pamphlet form.

Upon motion by Mayor Gover, seconded by Commissioner Cox, adopted this 17th day of April, 2018, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,
Commissioner Hall, Commissioner Owen,
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 17th day of April, 2018.

/s/Timothy D. Gover
Timothy D. Gover, Mayor
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/Susan J. O'Brien
Susan J. O'Brien, City Clerk

/s/Daniel C. Jones
Daniel C. Jones, City Attorney

Recorded in the Municipality's Records on April 17, 2018.

Mayor Gover opened the floor for questions/comments/discussion. Mayor Gover noted the liquor license fees had not been raised for 22 years.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall stated the next three motions were to be paid from committed Hotel/Motel taxes.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2018-1839, approving a \$13,000 grant by the Tourism Advisory Committee from FY18/19 Hotel/Motel tax funds to the Mattoon Cobras for three softball tournaments (12th Annual Mother's Day Tournament held May 11 -13, 2018; 2018 USSSA Schools Out Blowout to be held June 1-3, 2018; and 2018 USSSA State Tournament to be held June 15-17, 2018); and authorizing the mayor to sign the agreement.

Mayor Gover opened the floor for questions/comments/discussion. Commissioner Graven stated two of the grant applications did not foot. Commissioner Hall stated the amounts granted do not change, but would get the corrections out.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2018-1840, approving a \$8,000 grant from Hotel/Motel Tax funds from FY18/19 to the Eastern Illinois University Athletic Department for the IHSA Boys and Girls State Track & Field Tournaments held at EIU on May 17-19, and 24-26, 2018; and authorizing the mayor to sign the agreement.

Mayor Gover opened the floor for questions/comments/discussion. Commissioner Graven questioned their detailed budget with Director Burgett stating the IHSA keeps the excess and goes to Eastern Illinois University.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2018-1841, approving a \$2,275.00 grant from Hotel/Motel Tax funds from FY18/19 to the Eastern Illinois University Kinesiology & Sports Studies in support of the IHSA Girls Badminton Finals to be held at Eastern Illinois University on May 11-12, 2018; and authorizing the mayor to sign the agreement.

Mayor Gover opened the floor for questions/comments/discussion. Commissioner Cox noted the tournament teams were all from north of I-80 and all of the grants were vital to our economy. Mayor Gover noted the overnight stays and dining in our community.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Cox seconded by Commissioner Graven moved to approve Council Decision Request 2018-1842, awarding the bid of \$194,586.87 from AJ Walker Construction for the replacement of the municipal parking lot located at NE corner 21st and Broadway Avenue.

Mayor Gover stated the receipt of two different contracts – one for asphalt and one for concrete. Administrator Gill stated the bids were excellent for both and the lowest for a concrete parking lot.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to approve Council Decision Request 2018-1843, authorizing the purchase of one 2018 Chevrolet Impala Administrative Package in the amount of \$23,279.00 from Miles Chevrolet in Decatur.

Mayor Gover opened the floor for questions/comments/discussion. Administrator Gill noted the vehicle purchases were a part of the budget amendment.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Graven moved to approve Council Decision Request 2018-1844, authorizing the purchase of two 2018 Ford Utility Police Interceptor AWD squad vehicles in the amount of \$57,200.00 from Morrow Brothers in Greenfield.

Mayor Gover opened the floor for questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted work on budgets and negotiations for the next contracts. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY noted business as usual with no new word on the Fire Truck lawsuit. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted determining insurance rates, open enrollments for personal benefits, and processing the return of summer help; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

FINANCE noted receipt of the PTELL population with number on track, and distributed and reviewed the March Financial Report as well as cash position. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS Administrator Gill noted many bike trail group contributions.

FIRE congratulated S.C. Dennis Camfield on his retirement and the two promotions. Chief Nichols announced the upcoming retirement of Shift Captain Keith Orndorff on May 04, 2018 and acknowledged his more than 20 years with the City. He updated Council on the Fire Department's community events. Mayor Gover opened the floor for questions with no response.

POLICE described the Police Intel program which was a better way to disseminate information; and provided the nuisance program and calls for service report. Mayor Gover opened the floor for questions with no response.

ARTS AND TOURISM reported on the EIU's Academy Lifetime of Learning program in the Lone Elm Room, Healthy Kids Day at the YMCA, an EIU event, Sound Source recitals, Gardenfest, Heritage Park signage and shade, 4th of July, Bagelfest, and ArtsWorks workshop; and announced a Peace Corp volunteer to assist Mattoon with projects. Mayor Gover opened the floor for questions with no response.

COMMENTS BY THE COUNCIL

Commissioner Hall updated Council on the Bike program between Mattoon and Charleston, planting trees and signage along route and extension of Bike Trail; announced Ride Illinois group of 250 bicyclists to travel through Mattoon and spend one night here, potential people wanting to open/start businesses in Mattoon, and further elaborated on the Peace Corp volunteer whose time would be paid through donations from businesses. Commissioners Cox, Graven and Owen had no further comments.

Mayor Gover seconded by Commissioner Hall moved to recess to closed session at 7:00 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)); the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS/20 (2)(C)(1)); and litigation that is affecting the City and an action is probable or imminent (5ILCS/20 (2)(C)(11)).

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Council reconvened at 7:29 p.m.

Administrator Gill reviewed the liquor ordinance to include brew pubs and wineries for the next meeting. Council discussed the definitions.

Commissioner Hall seconded by Commissioner Cox moved to adjourned at 7:35 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien
City Clerk